



Director of the Casper Area Business Innovation Center

The Casper Area Economic Development Alliance (CAEDA) seeks an innovative professional to serve as the Director of the Casper Area Business Innovation Center (Innovation Center). The Director will be responsible for developing and establishing the Innovation Center. This is a community-supported, fully-funded start-up venture with no debt service on the building, and a solid business plan. The Director will oversee the operations, programs, and facility management. This position reports to the President and CEO of CAEDA.

A Bachelor's degree is required (Master's degree preferred) in business administration, public or private management, entrepreneurship, or related field. It is strongly preferred that the candidate have four or more years of direct experience working in an incubator with two years experience as CEO, director, or senior program manager. We prefer a candidate with demonstrated experience identifying and recruiting potential incubator clients, providing business and technical assistance to client companies, and linking clients to resources and networks. Excellent communication skills, technical knowledge, and experience running your own business or property management are also desired.

We seek a motivated self-starter with a strong work ethic; a leader with the ability to make solid management decisions; who possess a strong business ethics; a team player who understands the concept of servant leadership; a strong commitment to team building, partnerships and collaboration; and who has a community focus.

Salary is competitive and commensurate with experience and qualifications. CAEDA offers an excellent benefit package that includes a retirement plan, comprehensive health care plan, paid vacation, and the opportunity for professional development.

Casper is the business and cultural center of Wyoming. We are home to many of the State's largest medical facilities, financial institutions, retailers, and manufacturers. The natural beauty of our location is second to none. We offer great schools, recreation, arts, and cultural opportunities.

Go to www.casperworks.biz/news for a complete job description. CAEDA is an Equal Opportunity Employer. Final selection will be based upon a successful interview and background check. All candidates must furnish proof of eligibility to work in the U.S. at time of employment.

Please apply by October 30, 2009. Qualified candidates should send a cover letter, resume or vitae, and three professional references to Robert@caeda.net or by mail to:

Robert E. Barnes, Jr., CEcD
President and CEO
CAEDA
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